



15 September 2026

RUGBY BOROUGH COUNCIL

A meeting of Rugby Borough Council will be held in the Council Chamber at the Town Hall, Rugby at 7.00pm on Wednesday 23 September 2026.

Members of the public may also view the meeting via the livestream available on the Council's website.

Dan Green
Chief Executive

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Apologies for absence.

2. Minutes.

To approve the minutes of the meeting held on 22 July 2026.

3. Declaration of Interests.

To receive declarations of -

(a) disclosable pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) other registrable interests as defined by the Council's Code of Conduct for Councillors; and

(c) non-registrable interests as defined by the Council's Code of Conduct for Councillors.

4. To receive the Mayor's Announcements.

5. Questions pursuant to Standing Order 10.

6. To receive the reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 8 September 2026

- (1) Town Centre Wayfinding Project – Growth and Investment portfolio.
- (2) Town Centre Regeneration update - Growth and Investment portfolio

7. To receive and consider the reports of officers

- (a) Constitutional Amendments – Governance, Procedure and Senior Officer Structure – report of the Monitoring Officer (report to follow).
- (b) Amendments to the Constitution to Give Effect to the National Scheme of Delegation for Planning – report of the Monitoring Officer (report to follow).
- (c) Officer Briefings for Non-Cabinet Members of a Coalition Partner Group: Amendment to Part 4D (Protocol on Councillor/Officer Relations) - report of the Monitoring Officer (report to follow).
- (d) Decisions taken in exceptional circumstances - report of the Monitoring Officer (report to follow).

8. Notices of Motion pursuant to Standing Order 11.

(a) “This Council notes that:

- Houlton is one of the largest and fastest-growing residential developments in the Borough, with thousands of residents already living in the community and further homes continuing to be occupied.
- Access to primary healthcare infrastructure has not kept pace with population growth, resulting in many Houlton residents travelling considerable distances to access GP services.
- A community petition has demonstrated significant public support for the earlier delivery of a permanent GP surgery within Houlton. The petition, together with supporting analysis, shows that 293 residents have signed in support and that residents travel an average of 5 miles to reach their registered GP practice.
- Land has been identified within Houlton for the future provision of a GP surgery. However, delivery of the land for the proposed GP surgery is currently linked to trigger points contained within the Section 106 Agreement.
- Residents deserve clarity regarding when this essential healthcare infrastructure will be delivered and what actions are being taken by all relevant organisations to meet the healthcare needs of the growing community.

This Council believes that:

- Essential community infrastructure, including primary healthcare, should be delivered alongside housing growth wherever possible.
- The evidence gathered through the community petition demonstrates a clear and growing demand for local GP provision within Houlton.

- Rugby Borough Council has an important role in representing residents' interests by bringing together partners, advocating for earlier delivery where appropriate, and seeking greater transparency regarding future healthcare provision.

Accordingly, this Council resolves to:

- (1) formally receive the Houlton GP Surgery Petition and accompanying evidence as a representation of significant community concern regarding access to primary healthcare;
- (2) write, in the name of the Leader of the Council and the Leader of the Opposition, to Urban&Civic requesting that Urban&Civic works with Rugby Borough Council and the Coventry and Warwickshire Integrated Care Board to explore whether the land identified for the Houlton GP surgery can be released earlier than currently provided for within the Section 106 Agreement, should all parties consider this feasible;
- (3) write, in the name of the Leader of the Council, and the Leader of the Opposition to the Coventry and Warwickshire Integrated Care Board requesting:
 - a. an update on the current status of proposals for the Houlton GP surgery;
 - b. confirmation of the anticipated timetable for commissioning, construction and opening of the facility;
 - c. details of any funding, workforce, contractual or other barriers preventing earlier delivery; and
 - d. consideration of whether the timetable for delivery can be accelerated in light of the evidence presented through the community petition and the continued growth of Houlton;
- (4) request that Cabinet, through the appropriate Portfolio Holder, instructs relevant officers to facilitate discussions between Rugby Borough Council, Urban&Civic, the Coventry and Warwickshire Integrated Care Board and other appropriate NHS partners to explore all practical opportunities to accelerate the delivery of a permanent GP surgery for Houlton residents; and
- (5) request that the Leader of the Council arranges for a written progress update to be provided to all Members within six months of this motion being approved."

Proposer: Councillor Kedward

Seconder: Councillor Daly

9. Motion to exclude the public under Section 100(A)(4) of the Local Government Act 1972

To consider the following resolution:

"under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information defined in paragraph 3 of Part 1 of Schedule 12A of the Act, and that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information."

PART 2 – EXEMPT INFORMATION

1. To receive and consider the private reports of officers
 - (a) Decisions taken in exceptional circumstances - report of the Monitoring Officer.

REPORT OF CABINET

8 September 2026

PRESENT:

Councillors Robinson (Chair), C Edwards, S Edwards, McKenzie, Mistry, O'Rourke and Roodhouse.

Councillors Kedward and Willis were also in attendance.

1. TOWN CENTRE WAYFINDING PROJECT

Cabinet considered the report of the Strategic Director for Place concerning the proposed allocation of a supplementary budget from the Town Centre Strategy Reserve to implement new wayfinding signs throughout the town centre. The report is available here:

[Cabinet 8 September 2026 - Town Centre Wayfinding Project](#)

Recommendation of Cabinet

Cabinet decided to recommend to Council that –

- (1) a supplementary General Fund budget of £0.120m (revenue) be approved to fund a new wayfinding system, to be financed from the Town Centre Strategy Reserve; and
- (2) a supplementary General Fund budget of £0.275m (capital) be approved and added to the capital programme for 2026/27 to fund a new wayfinding system, to be financed from the Town Centre Strategy Reserve.

Recommended that – the recommendation of Cabinet be approved.

2. TOWN CENTRE REGENERATION UPDATE

Cabinet considered the report of the Strategic Director for Place concerning progress on town centre regeneration programme in 2026. The report is available here:

[Cabinet 8 September 2026 - Town Centre regeneration update](#)

Recommendation of Cabinet

Cabinet decided to recommend to Council that the Town Centre Regeneration update report be noted.

Recommended that – the recommendation of Cabinet be approved.

**COUNCILLOR LOUISE ROBINSON
CHAIR**